

HONG KONG CONNECTIONS LIMITED

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To:
PO#:

From:
Date:
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Dear Sir/Madam,

RE: Change on cubic feet for item on orders

When factories submit the inspection application form, we find that the actual product cubic feet does not match up with the original information and such condition keeps increasing currently. In some cases, the differences are more than +/- 10%. Since the change on the cubic feet of each single product will affect the estimated landed cost and the original product margin, buyer needs to recalculate the retail price. If the pre-price is requested to be changed on an item, it will cause varies loss in money, time and labor on both parties.

In order to prevent this from happening, **please note that the cubic feet information per item should be matched with PO. Otherwise, please let us know immediately because it will affect our retail price. When all information is correct, please send a draft on the pre-price to us for confirmation before printing. If cubic feet on item was found out with difference more than +/- 5% , factory will be responsible for the cost in changing the pre-price and others additional charges.** If the situation has not improved, the company will carry out rigorous policy in order to obtain the objective.

Thank you for your attention.

逕啓者:

關於: 更改訂單個別產品材數尺碼

近期發現工廠在發送驗貨申請書時所填寫個別出貨產品材數與訂單資料不符情況日漸增多。部份相差之百份率為原本尺寸+/-10%以上。由於個別產品材數改變將直接影響該產品之到岸價及買手原有之邊際利潤，對此變更，買手需重新核算賣價。遇有需更改賣價之產品，更會做成雙方在金錢、時間及人力上不同程度之損失。

為避免同樣事情發生，**請注意產品材數尺碼必須跟訂單上的資料一致。如有改動,請馬上告知。因這樣會影響吊牌或標貼上之零售價格。核對所有資料正確無誤，價格標或吊牌需打稿予我司確認後，方可生產。如印價標後發現材數誤差大於 +/-5% 或以上，工廠需承擔換價標或其他款項責任，希望工廠能配合執行。如日後仍發現情況未有改善，我司將再推行更嚴峻措施，以收成效。**

順祝 商隆

For Hong Kong Connections Limited
香港環軒有限公司

工廠簽署確認知悉及接受以上條款 / 日期